

**KINGSTON TOWNSHIP ZONING COMMISSION  
MEETING MINUTES**

**Approved: February 10, 2022**

**DATE:** November 4, 2021  
**LOCATION:** Kingston Township Hall  
**TIME CALLED TO ORDER:** 7:03PM Chairman Filbert

|                         |                    |           |           |
|-------------------------|--------------------|-----------|-----------|
| <b>MEMBERS PRESENT:</b> | <b>(CHECK ONE)</b> |           |           |
| <b>GROVE</b>            | <b>YES</b>         | <b>NO</b> | <b>X</b>  |
| <b>FILBERT</b>          | <b>YES</b>         | <b>X</b>  | <b>NO</b> |
| <b>GIFFIN</b>           | <b>YES</b>         | <b>X</b>  | <b>NO</b> |
| <b>STROHM</b>           | <b>YES</b>         | <b>X</b>  | <b>NO</b> |
| <b>WHITE</b>            | <b>YES</b>         | <b>X</b>  | <b>NO</b> |
| <b>TALBOTT</b>          | <b>YES</b>         | <b>X</b>  | <b>NO</b> |
| <b>STITES</b>           | <b>YES</b>         | <b>X</b>  | <b>NO</b> |

**APPROVAL OF MINUTES:**

Chairman Filbert asked members if they had any comments or corrections regarding the August 5, 2021 Meeting Minutes. After discussion, Vice-Chair Strohm made a motion to approve the Meeting Minutes. The motion was seconded by Member White and approved unanimously.

**PUBLIC INPUT/COMMENT:** None

**OLD BUSINESS:** None

**NEW BUSINESS:**

Regional Planning Commission (RPC) Executive Director Scott Sanders was present to discuss updates made to the draft Comprehensive Plan (CP). Sanders highlighted changes, and a general discussion took place regarding the Vision Statement.

A prioritized list of 16 township resident desires from the early 2000's was discussed (copy attached), and all members felt that it was critical to gain resident input as to what is important to them now before further revisions to the CP could be made. All also agreed that the best mechanism for their input was a survey.

Extensive discussion took place regarding the recent Brown Township Survey (copy attached). In the end, all members agreed that the Goals page (page 5) should be modified with a number of statements and a rating scale to serve as the basis for Kingston Township Survey. Once developed, that survey would be managed by Executive Director Sanders through RPC. To encourage participation, a post card will be sent to all Kingston Township residential addresses explaining the need for them to complete the survey to help shape the future direction of their township. For those without computer access, surveys will be made available to them by mail.

Executive Director Sanders was provided email addresses for Members. A draft Goals page specific to Kingston Township will be created by Sanders and forwarded to all Members. Chairman Filbert will provide instructions to Members regarding their comments and suggestions, and coordinate a response back to Sanders. Executive Director Sanders was thanked for his work to date on the CP, and his willingness to manage the proposed survey through RPC

**ZONING REPORT:**

Assistant Zoning Inspector Stites highlighted several items from the September and October 2021 Trustee Report including number and type of zoning permits issued, several CAD Subdivisions approved on Kilbourne Road, a complaint received about a SR61 property with grass, trash and junk vehicle issues, and a 4 lot split on the corner of Rosecrans and Blayney Roads. Members were encouraged to sign up for Township Officials Training to be held on December 4, 2021 sponsored by the Delaware County Prosecutor’s Office. Information concerning the training was distributed to each Member via email. Members were informed that Zoning Inspector Bob Talbott has retired, and that the Trustees have his vacancy posted on the Township Website. Members discussed the importance of getting the position filled as soon as possible along with the vacant Zoning Commission Alternate Position that is also posted on the website. Persons interested in the positions are encouraged to apply.

**2022 Meeting Dates:**

After brief discussion, 2022 Thursday Meeting Dates were established as February 3<sup>rd</sup>, May 5<sup>th</sup>, August 4<sup>th</sup> and November 3<sup>rd</sup>.

A motion to approve the dates was made by Vice-Chair Strohm. The motion was seconded by Member Giffin and unanimously approved.

**Officers For 2022:**

After brief discussion, Member White nominated **Tom Filbert** to serve as **Chairman**, seconded by Vice-Chair Strohm, and unanimously approved.

After brief discussion, Member Giffin nominated **Dick Strohm** to serve as **Vice-Chair**. The motion was seconded by Chairman Filbert, and unanimously approved.

**FOLLOW UP ITEMS:     Listed Under New Business**

**ADJOURNMENT:**

With no further business for discussion, Vice Chair Strohm made a motion for adjournment. The motion was seconded by Member White, and was approved unanimously.

**TIME:            9:15 PM    Next Meeting Thursday, February 3, 2022**

**SUMBITTED BY:**

Recorded and submitted by Dave Stites, Zoning Secretary.