

**KINGSTON TOWNSHIP ZONING COMMISSION  
MEETING MINUTES**

**APPROVED: June 15, 2011**

**DATE:** April 20, 2011  
**LOCATION:** Kingston Township Hall  
**TIME CALLED TO ORDER:** 7:00 PM by Chairman Filbert

<b>MEMBERS PRESENT:</b>	<b>(CHECK ONE)</b>		
GROVE	YES	NO	X
STEINHOFF	YES	NO	X
FINK	YES X	NO	
BURDETTE	YES X	NO	
FILBERT	YES X	NO	
GIFFIN	YES X	NO	Voting Status During Meeting
TALBOTT	YES X	NO	
STITES	YES X	NO	

**PUBLIC INPUT/COMMENT:**

Member Bill Steinhoff attended the meeting, advised that he will be moving out of the township in the very near future, and turned in his resignation effectively immediately from the Kingston Township Zoning Commission. He asked that his resignation be forwarded to the Trustees, and thanked Members for the opportunity to work with them on zoning matters. On behalf of the Commission, Chairman Filbert thanked Mr. Steinhoff for his participation over the past two years working on the Amended Zoning Resolution.

**APPROVAL OF MINUTES:**

Chairperson Filbert asked members if they had any comments or corrections regarding the March 16, 2011 Meeting Minutes. Upon discussion, Vice-Chair Burdette made a motion to approve the Meeting Minutes. The motion was seconded by Alternate Giffin (voting status during meeting) and was unanimously approved.

**OLD BUSINESS:**

A hard copy of the approved March 25, 2011 Zoning District Map signed by the Trustees was distributed to each Member and *referenced as Item 1*. This map replaces the last page of the Amended Zoning Resolution.

Attention then turned to findings made by Regional Planning Executive Director Scott Sanders regarding the relationship between the Amended Zoning Resolution and the Comprehensive Plan with Land Use Map as detailed in the March 16, 2011 Minutes. During that meeting, he indicated that he found no significant discrepancies between the Zoning Resolution and the Comprehensive Plan, and no significant deficiencies or inconsistencies within the Comprehensive Plan and Land Use Map.

Upon discussion, Members felt that Sanders' findings were valid, and did not warrant immediate amendments to the Comprehensive Plan and Land Use Map. All felt that the time to initiate

changes would come should the Ohio Department of Transportation accelerate discussions about installing a proposed interchange at State Route 521 and Interstate 71, and that Sanders' findings be retained in file for future consideration.

**ZONING REPORT:**

The March 2011 Zoning Report to the Trustees *referenced as Item 2* was distributed. Zoning Inspector Talbott briefly discussed the current status of the Pastures of Blue Church settlement and rezoning, and the current status of the NorthStar Final Plan approval.

**NEW BUSINESS:**

Members were given a draft letter to Porter-Kingston Fire Chief Thompson responding to his August 2009 request that uniform driveway address signs be posted at all residences and color coded as to length of driveway to aid fire and emergency personnel responding to the address during the text amendment review process. While Section 21.03 was modified to require the posting of a street address sign for all new principle structure, Members felt the proposal from Chief Thompson was too detailed and would be difficult to regulate and enforce. The letter *referenced as Item 3* was approved and signed by Chairman Filbert.

Having decided not pursue amendments to the Comprehensive Plan and Land Use Map and with no major issues on the Zoning Commission future agenda, a suggestion was made to move meetings to every other month as a cost savings for the Township. Upon discussion, Member Fink made a motion to change meetings to every other month; specifically, cancelling the May Meeting and reconvene bi-monthly starting with June 15, 2011. The motion was seconded by Chairman Filbert and unanimously approved. Secretary Stites was advised to initiate proper legal notification through a newspaper advertisement, and to post the change on the Township Website and Township Hall Meeting Notice on the front door.

**FOLLOW UP ITEMS:**

Zoning Office to develop fee language for minor and major changes to approved development plans and Article 16-Institutional District--present to the Trustees for approval.

**ADJOURNMENT:**

Member Fink made a motion for adjournment. The motion was seconded by Vice-Chair Burdette and was unanimously approved.

**TIME: 7:48 PM**

**SUMBITTED BY:**

Recorded and submitted by Dave Stites, Zoning Secretary.