

**RECORD OF PROCEEDINGS**  
**MINUTES OF THE KINGSTON TOWNSHIP BOARD**  
**OF TRUSTEES MEETING**  
**Monthly Board Meeting**  
**May 7, 2024 7:00 p.m.**

**The Kingston Township Board of Trustees meeting was called to order by Vice Chair Angela Willyerd.**

**ROLL CALL:** M. Roy-absent                      D.Willyerd-absent  
                  A. Willyerd-yea                      B. Cattrell-absent  
                  B. Shively-yea                            D. Stites-yea;

**SPECIAL GUEST:** Doug Riedel-Delaware County Engineers Office  
                          Kelli Kincaid-Delaware General Health District

**MINUTES:** The Minutes for the April 9, 2024 meeting was presented and reviewed by the trustees. A motion to approve the Minutes as submitted was made by Shively, with a second by A. Willyerd. Vote: A. Willyerd-yea; and Shively-yea.

**FINANCE:** Bank Reconciliations- April 2024 balanced

Board reports distributed prior to meeting:  
                  Cash Flow Summary by Fund  
                  Monthly Payment Summary for April 2024

Motion to approve the finance report as presented by the Fiscal Officer was made by Shively with a second by A. Willyerd. Vote: Shively-yea; and A. Willyerd-yea.

**OLD BUSINESS: -**

-Picnic Pavilion complete with final approval from the county. Punch list of items sent to Nationwide Realty to complete.

-Old Township Building 9899 St. Rt. 521 repairs are complete.

**NEW BUSINESS: -**

- Picnic Pavilion ribbon cutting-June 22, 2024 10 a.m. until 2:00 p.m.
- Discussed adding additional parking for the picnic pavilion. The gravel lot would be 180' x 60' and could accommodate approximately 40 vehicles.
- Discussed clearing out cottonwood trees. Motion by Shively was made to accept proposal from Matt Fisher who will pay Kingston Township approximately \$452 to clear out cottonwood trees on proposed area of new parking lot. Second by A. Willyerd. Vote: Shively-yea; and A. Willyerd-yea.

-Interviewed candidate for Kingston Township Zoning Commission for a 2<sup>nd</sup> alternate. Motion by Shively was made to appoint Chelsea Harris as Kingston Township 2<sup>nd</sup> alternate for a 5- year term expiring August 2029. Second by A. Willyerd. Vote: Shively-yea; and A. Willyerd-yea.

- Discussed landscaping design for township property and picnic pavilion area. No response back from Delaware Area Career Center the trustees will continue to Review and look for someone to design and recommend present an estimate.
- Delaware General Health District- Setting up mosquito traps in township and will be monitoring. Spraying to take place as well.
- Motion to approve estimate of \$5,796.00 from Vision Concepts for additional security cameras in the picnic pavilion area as proposed was made by Shively. Second by A. Willyerd. Vote: A. Willyerd-yea; and Shively-yea.

**COMMUNITY CONNECTIONS COMMITTEE:**

-Presented minutes from the March 5, 2024 meeting.

**KINGSTON TOWNSHIP STRATEGIC PLANNING COMMITTEE (KTSPC)**  
**Meeting to be held on May 23, 2024 7:00 p.m.**

**PORTER-KINGSTON FIRE DISTRICT:** Report given by Shively.

**PUBLIC INPUT-**

**ROADS:**

Report given by

-D. Riedel from the Delaware County Engineers office

Discussed:

-2024 Road Improvement program

Motion by Shively was made to accept and approve the contract with The Shelly Company for the 2024 Del-County Road Improvements program for an amount of \$33,625.65. Second by A. Willyerd. Vote: A. Willyerd-yea; and Shively-yea.

-The Shelly Company to repair on Twigg Hupp.

-A motion by Shively was made to approve the Patch Project Estimate from the Delaware County Engineers office for Blue Church Road Asphalt Grader in the amount of \$48,684.56. Second by A. Willyerd. Vote: A. Willyerd-yea; and Shively-yea.

-Riedel discussed the Request for Engineering (REA's) for the following:

N. Rosecrans-water shed analysis

Todd Street-2022 REA was completed.

North Blue Church road- 5 culverts

-Shively gave report for the Roads department.  
Cost estimate from John Yost to insulate maintenance building \$43,982.  
Clear Run estimate was \$56,709.  
May look at insulating only a portion of the building.

**CEMETERY** – Stark Cemetery project still on list to be completed.  
Foundations need repaired


-Motion by Shively was made to approve the estimate from Lawn squad up to \$2,000 to spray the Blue Church cemetery and the ½ of the Stark Cemetery. This will only be for the 2024 year. Shively and Neace to obtain their commercial chemical spraying license so that this can be done internally. Second by A. Willyerd.  
Vote: Shively-yea; and A. Willyerd-yea.

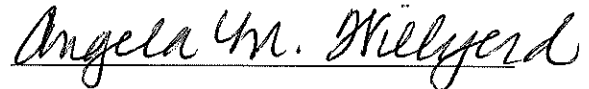
**ZONING UPDATE:** Report given by Stites:

**OTHER BUSINESS:**


With no further business, a motion by A. Willyerd was made to Adjourn the meeting until Tuesday June 4, 2024. Second by Shively  
Vote: Shively-yea; and A. Willyerd-yea.

Minutes approved this 2nd day of July 2024.

Chairman M. Roy  \_\_\_\_\_

Vice-Chairperson A. Willyerd:  \_\_\_\_\_

Trustee Shively: \_\_\_\_\_

Fiscal Officer Roy  \_\_\_\_\_

