

RECORD OF PROCEEDINGS
MINUTES OF THE KINGSTON TOWNSHIP BOARD
OF TRUSTEES MEETING
Monthly Board Meeting
February 6, 2024 7:00 p.m.

The Kingston Township Board of Trustees meeting was called to order by Chairman, Matt Roy.

ROLL CALL: M. Roy-yea; A. Willyerd-yea; Shively-yea; D.Willyerd-yea; Cattrell-Stites yea; and Neace-yea.

SPECIAL GUEST: Kelli Kincaid-Delaware General Health District

MINUTES:

The Minutes from the November 8, 2023 Regular Board of Trustee Meeting
December 5, 2023 Regular Board of Trustee Meeting
December 18, 2023 “Special Board” of Trustee Meeting
December 28, 2023 “Year End Meeting”
January 2, 2024 “Organizational Meeting” and Regular Board Meeting.

were presented for review. Motion by Shively was made to accept all the Minutes as presented. Second by M. Roy. Vote: Shively-yea; M. Roy-yea; and A. Willyerd- abstained for the November 8, 2023, December 5, 2023, December 18, 2023, and December 28, 2023 meetings. Yea on the January 2, 2024 Organizational Meeting and Regular Board Meeting.

FINANCE: Bank Statements for First Commonwealth and StarOhio for the month of **December 2023** and were reviewed and in balance. The bank reconciliation for the month of January 2024 is still open and not reconciled.

-Discussed status of CARES funds.

-Charles E. Harris is completing the Notes to Financial Statements before the December 2023 can be closed out.

The 2024 Permanent Appropriations was presented to the trustees. The Final Appropriations for 2024 is \$2,113,800.60. The First Amended Certificate of Estimated Resources is \$2,114,860.41. The Permanent Appropriations do not exceed the Estimated Resources. A motion by Shively, with a Second by M. Roy was made to approve the 2024 Permanent Appropriations as presented. Vote: A. Willyerd-yea; M. Roy-yea; and Shively-yea.

A motion by Shively was made to approve the finance report as submitted. Second by M. Roy. Vote: A. Willyerd-yea; Shively-yea; and M. Roy-yea.

OLD BUSINESS: -Picnic Pavilion update-slowly progressing. Anticipated completion date is at the end of April.
-Farm Ground Lease Bid Openings will be at the March 5, 2024 meeting.

NEW BUSINESS: Tablerock Construction driveway light proposal.
A motion by Shively was made to accept the proposal of \$71,000.00 from Tablerock Construction. Second by A. Willyerd. Vote: A. Willyerd-yea; M. Roy-yea; and Shively-yea. Funds from the CARES Act will be used for this capital improvement.

Other Items of discussion presented by trustee A. Willyerd were as follows:

- Workflow and internal communication-task management system
- Township community room rental fees for 2024
- Wall mount for TV monitor for meetings
- Re-branding township website
- Resolution for mail box replacement.
- DCTA sponsored resolution for Local Government and Revenue Assistance Fund (LGF)
- Attendance in multi-jurisdictional meeting with Regional Planning.

PORTER-KINGSTON FIRE DISTRICT: Trustee Shively is who the Kingston Township representative gave a report from the fire district.

COMMUNITY CONNECTIONS-Committee report was given by Louise Douce. A special events calendar was shared with the trustees on the ideas that they have for community events for the next few months. Donations of \$211.85 were received from township clean-up and recycling, and a personal donation.

PUBLIC INPUT- A few residents ask about items in the township. Some of the discussions were drainage problems on Kilbourne Road, Are there any plans for additional fire hydrants in the township with the continued growth, status of township master plan, kitchenette, picnic pavilion bathrooms access.

Big Walnut School Board Member, Doug Crowl discussed the idea of a Joint Recreational District which would include the City of Sunbury and the surrounding townships. A public meeting will be held to discuss in further detail.

Trustee Matthew Isganitis from Porter Township attended the meeting to discuss a possible Mutual Aid Agreement with the township of Porter and Kingston

Township. Items of service could include backhoe, snow plowing, backup for cemetery sexton to name a few. Discussions to continue on this.

ROADS: Report given by Neace:

- Parking blocks installed at new township building
- Road berming status-waiting for spring
- Contacted Americoat with the asphalt drainage problems.
- problems with the seal coat on Twigg Hupp road project from last year.
- Working with the Delaware County Engineers office to correct the problem
- Ford F-450 1-ton needs repaired. Vehicle taken to county garage for overview
- Working on estimates for electrical repairs at maintenance building.

CEMETERY: Stark cemetery status?

ZONING UPDATE: Report given by Zoning department:


- D. Willyerd: Discussed zoning concern with property located at 3880 Blue Church Road. Ag exemption or commercial business? Working with prosecutor.
- Cattrell/Stites gave the zoning report on the activity for January 2024.


OTHER BUSINESS: Ohio Township Association (OTA) conference 2-7-2024 thru 2-9-2024. Several staff will be attending.

With no further business, a motion by M. Roy was made to pay the current bills, and to Adjourn the meeting until March 5, 2024. Second by Shively.

Vote: A. Willyerd-yea; M. Roy-yea; Shively-yea;

Minutes approved this 5th day of March 2024.

Chairman M. Roy 

Vice-Chairperson Angela Willyerd: 

Trustee Shively: 

FISCAL OFFICER: 