

RECORD OF PROCEEDINGS
MINUTES OF THE KINGSTON TOWNSHIP BOARD
OF TRUSTEES MEETING
Monthly Board Meeting
July 5, 2023 7:00 p.m.

The Kingston Township Board of Trustees meeting was called to order by Chairman Shively.

ROLL CALL: Shively-yea; Akers-yea; M. Roy-yea; Stites-yea; Willyerd-yea; Cattrell-yea; and Neace-yea.

SPECIAL GUEST: Kelli Kincaid-Delaware General Health District
Mary Ann Krauss and guest-adjacent property owner to old twp bldg.

MINUTES: The Minutes for the June 6, 2023 Regular Board of Trustees meeting was presented. With no corrections or amendments, a motion by Akers was made to approve as presented. Second by M. Roy. Vote: M. Roy-yea; Shively-yea; and Akers-yea.

FINANCE: Bank Statements for First Commonwealth and StarOhio for the month of **June 2023** were presented for review. A motion by Akers was made to accept the finance reports as given by the Fiscal Officer. Second by M. Roy. Vote: Shively-yea; M. Roy-yea; and Akers-yea.

OLD BUSINESS

-9899 St. Rt. 521 (Old Township Building

Mary Ann Krauss, and guest attended the meeting to discuss the concerns about the building located at 9899 Carters Corner Road, Sunbury, OH, and the encroachments on to her property which is adjacent to the township property.

1. According to a survey that was completed by the previous owner (Vicki Buell and Rita Condit dated March 2006), the township property has a legal 5' legal easement to the North side of the building.
 - a. Recorded at the Recorders Office of the Delaware County Recorder, Volume 43, Page 453
2. The trustees considered (3) possible options to resolve the old township building:
 1. Moving this building to another location
 - a. Estimates were obtained at \$47,500 just to move building
 - b. Cost prohibitive to move at this time.

2. Considered doing nothing at this time.
 - a. Building was built in early 1930's
 - b. Valid and recorded 5' easement permits encroachment
 - c. Historic sentiment value of building- at current location.
 - d. Propane tank is encroaching and can be moved

- 3, Considered getting a new survey and buying or acquiring additional land from Ms. Krauss to address the encroachment problem.
 - a. Could be a problem. This would reduce the 5 acres that has been surveyed off on Ms. Krauss property reducing the zoning requirements on less than 5 acres.

Ms. Krauss also discussed the concerns about the septic system for the township building and where it is draining, the encroachment of the current propane tank which is encroaching on her property, and the drainage of the runoff from the building.

- a. Septic will be filled in and abandoned as required by the Delaware County Health Department. This will be done since There are no public meetings held in that building. Using for storage only now.
- b. The propane tank will be moved once the final decision is made on the existing building.
- c. Nothing noted on drainage as the township has not altered the property causing drainage problems.

-Picnic Pavilion update-progress moving along (slowly)

-Request for Proposal-(RFP) Driveway lights

-Signage for new township building and cemetery sign repairs

- a. Sure Signs- new signs being made along with sign repair.

NEW BUSINESS: Discussed drafting or hiring outside firm for a Employee handbook and Policies and Procedures.

PORTER-KINGSTON FIRE DISTRICT: Akers gave report on statistics and runs for the Fire Department.

PUBLIC INPUT-None

At 8:00 p.m. a motion by Shively was made to go into executive session under Ohio Revised Code 121.22 (G)(2) Purchase or sale of property. Specifically consider the sale of real or personal property by competitive bid, or the sale or disposition of un-needed, obsolete, or unfit property under 505.10. Second by Akers. Vote: M. Roy-yea; Shively-yea; and Akers-yea.

At 8:25 p.m. a motion to go out of executive session and return to the normal board of trustees meeting was made by Akers, with a second by M. Roy. Vote: Shively-yea; Akers-yea; and M. Roy-yea.

ROADS: Report given by Neace:

Discussion items were

Ford Tractor needed repairs-Hydro pump

Water tank 250 gallons with pump

Towable cement mixer-SouthEastern Equipment \$5,400.00

SRS-gutter repair on maintenance building \$3,900.00

Request from homeowner on Todd Street to fill in ditches in right of way. Motion by Akers was made to decline request to fill in ditches as requested. Second by M. Roy. Vote: Shively-yea; M. Roy-yea; and Akers-yea.

Motion by Akers was made to approve the request of \$2,211.93 to make the necessary repairs on Rosecrans road as presented by the Delaware County Engineers office. Second by M. Roy. Vote: Akers-yea; M. Roy-yea; and Shively yea.

CEMETERY – Estimates have been obtained for the repair of damaged headstones. RAR Monuments to repair the headstones damaged by vehicle, and to do some other additional repairs needed on a few tombstones in the cemetery.

ZONING UPDATE:

Report given by Zoning department:

OTHER BUSINESS: None


With no further business, a motion by M. Roy was made to pay the current bills, and to Adjourn the meeting until Tuesday August 1, 2023. Second by Akers.

Vote: M. Roy-yea; Shively-yea; Akers-yea.

Minutes approved this 5th day of September 2023.

Chairman Shively 

Vice-Chairperson Akers: _____

Trustee M. Roy: 

Fiscal Officer Roy 