

RECORD OF PROCEEDINGS
MINUTES OF THE KINGSTON TOWNSHIP BOARD
OF TRUSTEES MEETING
Monthly Board Meeting
November 8, 2023 7:00 p.m.

The Kingston Township Board of Trustees meeting was called to order by Chairman Shively.

ROLL CALL: Shively-yea; Akers-absent; M. Roy-yea; Stites-yea; Willyerd-yea; Cattrell-yea; and Neace-yea.

SPECIAL GUEST: Doug Riedel-Delaware County Engineers Office
Vince Villio-Delaware County Prosecutors Office
Dylan & Todd Etgen

MINUTES: The Minutes from the October 3, 2023 regular Board of Trustees meeting were tabled until the next meeting.

FINANCE: Bank Statements for First Commonwealth and StarOhio for the month of **October 2023** were reviewed. The bank reconciliation for the month of October 2023 are in balance. Discussed status of CARES funds

A motion by Shively was made to approve the finance report as submitted. Second by M. Roy. Vote: Akers-absent; Shively-yea; and M. Roy-yea.

OLD BUSINESS:

9899 State Route 521 Building (Old Township Building)

Employee handbook and Policies and Procedures
Draft Policy

At 7:30 p.m. a motion by Shively was made to go into executive session under ORC 121.22 (G)(1) discuss employment of township employees. Second by M. Roy. Vote: Shively-yea; and M. Roy-yea.

At 8:00 p.m., a motion to exit the executive session and return back to the regular monthly meeting was made by M. Roy with a second Shively. Vote: Shively-yea; and M. Roy-yea.

Kingston Township Strategic Planning Committee 10-19-2023

NEW BUSINESS: The farm ground lease will expire in 2024. Since this was renewed for a 3-years in 2020 with the current tenant, a new lease will be required and rebid out to the public. Th bidding will publicly bid in January or February of 2024.

Vince Villio discussed a certain tract of land in Kingston Township and the possibility of a re-zoning request, or a request for a change in the approved zoning. There is a possible application of 480.775 acres and the fee would be \$600.00. Motion by M. Roy was made to accept the application fee of \$600.00 plus any additional zoning fees as needed for this specific request. Second by Shively. Vote: Shively-yea; and M. Roy-yea.

PORTER-KINGSTON FIRE DISTRICT: Nothing to report at this time.

PUBLIC INPUT-

ROADS: Report given by Neace:

- Discussed a hoop building for salt storage approximate cost \$12,000
 - Discussed a berm box for maintaining the side of the township roads.
- Motion by Shively was made to approve a quote from Dexter in the amount of \$9,370.00 to purchase a berm box for township. Second by M. Roy. Vote: Shivley-yes; and M. Roy-yes.

Neace discussed repairs needed for the maintenance building.
Culvert repairs 7582 N. Blue Church Road-status

CEMETERY (1) Cemetery lot sold to Marcia Kiggins. 13 J 1 WEST

ZONING UPDATE: Report given by Zoning department:

Cattrell/Stites gave the zoning report on the activity in October.

Motion by M. Roy was made to rescind the resignation letter from Dave Stites dated 10-3-2023 until further notice. Second by Shively. Vote: Shively-yea; and M. Roy-yea.

OTHER BUSINESS:

With no further business, a motion by M. Roy was made to pay the current bills, and to Adjourn the meeting until December 5, 2023. Second by Shively.

Vote: M. Roy-yea; Shively-yea;

Minutes approved this 6th day of February 2024.

Chairman M. Roy 

Vice-Chairperson Angela Willyerd: ABSTAINED

Trustee Shively: 

FISCAL OFFICER: 